

**From:** [Mooney,James](#)  
**To:** [Licensing](#)  
**Cc:** [Spriggs, Fred](#); ["Clare Johnson"](#); [Bowell, Emma](#); [Paskin, Carl](#); [Reynolds, Duncan](#)  
**Subject:** Morrisons Daily Petrol Filling Station, Barons Cross Road, Leominster, HR6 8RN  
**Date:** 01 November 2017 11:15:49

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West Mercia Police have previously made representations with regards to the above application. This in particular concerns applying licensing conditions to any premises licence granted.

The below e-mail gives details of conditions that the applicants agent wishes to place on the premises licence - the broad principles of each condition are similar to those requested by West Mercia Police.

West Mercia Police have considered this request and as such agree to withdraw their representations based on the agreement put forward by the applicant.

Regards

Jim Mooney - on behalf of Police Inspector Carl Paskin  
Harm Reduction/Community Safety Dept.,  
Licensing & Harm Reduction Coordinator,  
Policing Unit - Herefordshire,  
West Mercia Police.  
DDI 01432 347102  
Switchboard '101' x 4702  
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[#destinationHereford](#)

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**From:** Clare Johnson [mailto:[MCJ@gosschalks.co.uk](mailto:MCJ@gosschalks.co.uk)]  
**Sent:** 23 October 2017 16:51  
**To:** Mooney,James  
**Subject:** Morrisons Daily Petrol Filling Station, Barons Cross Road, Leominster, HR6 8RN  
GTE:00216470

Dear Jim

I have taken Morrison's instructions on your e-mail of 17 October. Morrisons would propose the (slightly amended) following conditions:-

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order , be correctly time and date stamped , recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format to be made available to an authorised Herefordshire Trading Standards Officer or the Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual.

2. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes (relevant to the licensing objectives) reported to the venue
- (b) any complaints (relevant to the licensing objectives) received
- (c) any visit by a relevant authority or emergency service

3. A refusal log will be operated by the checkout operators and available for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police.

4. All staff engaged in the sale of alcohol will be trained in the premises licence holder's training programme prior to working on the checkout. All staff engaged in the sale of alcohol shall be re-trained 12 monthly thereafter. Training records shall be kept at the main store site namely Morrisons, Barons Cross Road, Leominster, HR6 8RN and shall be produced to the Police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' as defined by Section 13 of the Licensing Act 2003) on demand.

5. The premises shall operate a Challenge 25 Policy approved by the premises licence holder's primary authority. Challenge 25 signs will be displayed at the premises.

Please advise as to whether the above conditions address your concerns whereupon I will write to the Licensing Authority to request that they be attached to the licence in the event that it is granted.

Kind regards.

Clare

**Clare Johnson | Partner | Licensing**

Gosschalks, Queens Gardens, Kingston Upon Hull, HU1 3DZ